

Stanwix School Governors' Action Plan 2024-25

AIM: to ensure oversight of the ethos and strategic direction of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Approve School Development Plan and ensure it supports the vision and ethos of the school	Ensure the vision, including the new Curriculum Intent document, is embedded in the SDP	All Governors	Beginning of school year	Approval of an SDP with priorities in line with the school's vision and ethos. Evidence from meeting minutes and visits of Governors reviewing and challenging progress on the SDP priorities.
	Review, challenge and approve the SDP for 2024-25.	All Governors	Termly	
Governing body able to carry out its role efficiently	Chair and vice-chair appointed. Review and reconstitute subcommittees and governor roles. Governor subject leads appointed.	Chair in conjunction with all Governors	Beginning of school year and as may be required during year	Subcommittees able to carry out their roles effectively and governors are aware of their individual responsibilities
Recruit new Governors to meet the skills requirements of the Governing Body	Recruitment process for new governors Meet required minimum number for parent governors Carry out induction of new Governors	Chair, vice-chair, clerk	As required where vacancies occur	New governors recruited and inducted into the Governing Body Any skills audit gaps are filled.

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OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Ensure regular review and approval of school policies and procedures	Follow program of policy and procedure review and approval at governors meetings	All governors	Annually or termly as required	All policies are kept up to date and are appropriate for the school's strategic priorities. Safeguarding policy is monitored and challenged.
Governors have the skills required to meet their statutory obligations and scrutinise pupil performance data]	Carry out governor skills audit to identify knowledge gaps and/or identify appropriate training Attend annual safeguarding course Carry out further governor training as appropriate.	Chair and clerk All Governors All Governors	Annually and as required	Governors can confidently challenge and monitor performance of the school. Governors can effectively contribute to conversations about pupil performance. Governors understand pupil performance terminology.

AIM: to hold the Head and SLT to account for the educational performance of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Ensure that the Head's appraisal is carried out effectively	Agree a Governor Team to carry out Head's appraisal Appoint Governors to Head's Pay Review Panel Receive appropriate governor training.	All Governors Selected Governors Selected Governors	TBA following appointment of new Head Teacher	Head receives effective appraisals. Head's pay reviews are detailed and evidenced.

AIM: to hold the Head and SLT to account for the educational performance of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Ensure all Governors aware of safeguarding policy and training and use this to scrutinise school safeguarding procedures through meetings and visits	Governors to attend quality and relevant annual safeguarding training	All Governors	Annually	All Governors to have attended completed safeguarding training
	Selected Governor(s) to be trained in safer recruiting	Selected Governor(s)	Review annually	At least one Governor has specialist training.
	Keep log of Governors safeguarding training	Chair/Head/Clerk	Review annually	Monitoring of log
Use Governors meetings effectively to hold the school to account	Review School Development Plan annually to aid agenda-setting	All Governors	Annually	Up-to-date School Development plan monitored and evidenced
	Ensure policies and procedures are followed	All Governors	Termly	Policies and procedures kept up to date and SLT can evidence familiarity and compliance.
	Review Trustees Terms of Reference	All Governors	Annually	
	Arrange pre-meetings with HT prior to each meeting to plan agenda and papers required	Chair	Termly	Dates for meetings set at start of academic year and further meetings completed as planned.
	Notice of meetings to be circulated well in advance	Chair	Termly	Notice circulated at least 2 weeks before all non-urgent meetings.

AIM: to hold the Head and SLT to account for the educational performance of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Optimise communication with Stakeholders	Regularly publicise and promote contact from staff and parents via e-mail to the Chair	Chair	Termly	Greater communication between Governors and School stakeholders
	Regular involvement with contents of school newsletter	All Governors	Termly	Greater recognition of individual Governors
	Inform Governors of dates of events throughout the school year to enable attendance at School events such as world book day, school fair, sports day, etc	Chair/Clerk	Termly	
	Photographs of Governors displayed in School	SLT	Termly	

AIM: to oversee the financial performance of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Ensure that money is spent to further the educational objectives of the school and in line with the SDP	Plan the budget annually	All Governors	Annually	Evidence of budget planning and 3-year budget projection
	Monthly budget monitoring	FSP subcommittee Chair	Monthly	Monthly budget monitoring completed
	Have and review a three-year budget projection	All Governors	Annually	
	Review and approve school financial procedures	All Governors	Termly	

AIM: to oversee the financial performance of the School				
OBJECTIVES	ACTIONS	WHO'S RESPONSIBLE?	DEADLINE	SUCCESS CRITERIA
Termly FSP meetings to ensure budget is on track	FSP subcommittee has clear understanding of budget and implications	FSP subcommittee	Termly	FSP Subcommittee feeds back to full Governors and makes any necessary recommendations