

Stanwix School – Full Trustee Meeting
15th July 2024 – 5:30pm

Present: Ian Murphy, Catherine Briggs, Elizabeth Mallinson (Chair), Michael Johnson, Lee Carson, Karen Robertson, Jen Barry, Tom Little

Also present: Ian Murphy, Vicky Jenner, Ellie Graham (Clerk), Megan Stokoe (Guest)

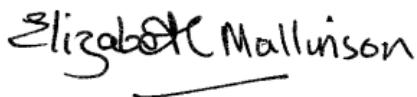
	Item		Action
1	Welcome / Apologies	No apologies	
2	Declarations of Interest Governors to declare particular interests, financial or otherwise, in any of the agenda items discussed at the meeting (and update register if needed)	No DOI	
3	Minutes of previous FSP meeting	FSP minutes (27.11.23) were circulated to govs as documentation for this meeting.	
4	Finance Matters a. Presentation of budget for the three years ending 2026/27 b. Financial viability of retaining the school minibus	a. CB presented 3-year budget plan. Discussions were minuted as a confidential item. Budget accepted and approved by govs (EM proposed and LC seconded). EM thanked CB, AE & MS for working on getting these figures. JB- need to look at premises for increasing pupil numbers and revisit the renovation of the reception area. CB- this was going to cost around £20,000. Looked at the possibility of funding some through capital. EM- we do not have this money spare in the budget right now- may have to postpone renovation. CB met with MH in school to go through premises maintenance plans. MH in the process of getting quotes for various school improvements. KR met with BW & IB and one main challenges mentioned was the out-dated outdoor reception area. JB- difficult to assess some funding due to FOSS not being a charity- can only become a charity the year after we fundraise £5000 or more. With this comes a lot of accountability and costs. MS currently working with DF to put a plan together of maintenance/improvements for DF to work through.	

		b. EG presented costs each year to run the school minibus. EM happy for school to cease use of the school minibus and look at renting the community minibus instead as will be more cost effective. All governors agreed to discard the bus.	
5	Staff Matters a. Confidential item update b. Verbal update from IM on any other staff matters arising	a. confidential item b. IM- no other staffing matters to discuss. Likely that we have a child with an EHCP joining in Sept 2024- positive staffing implications.	
6	Premises Matters a. Verbal update from IM on any other premises matters arising	a. KR informed governors of confidential item personal to her.	
7	Other Matters a. Parent survey results b. Any other business	a. parent survey results circulated to governors. IM- a lot of the feedback is to do with communication- that we do not share enough information as a school. The survey will be a major drive for the SIP, which will be shared with governors very shortly. JB working on putting results into spreadsheet to consolidate/analyse results. IM- there has been less participation in the survey from parents of early years children. Parents of year 2 and year 6 children feel they are not making good progress. It is perhaps easier to measure progress in younger children as it is visual rather than academic. IM to work with SN & VJ to look at which questions/feedback give us the most information/tell us something specific. Action plan to be written.	

Minutes approved by

Elizabeth Mallinson

Chair of Governors

Elizabeth Mallinson