

Stanwix School – Full Trustee Meeting
16th April 2024 – 7.15pm

Present: Kuldip McMullan, Catherine Briggs, Elizabeth Mallinson (Chair), Michael Johnson, Karen Robertson, Jen Barry
 Also present: Ellie Graham (Clerk)

	Item		Action
1	Welcome / Apologies	Apologies were received from TL	
2	Confidential item	Confidential Item	
3	Reception Intake for September 2024	CB- Do we have the numbers for Reception intake in September? KM- no- numbers were not on portal today. CB- the Reception intake is a key piece of information needed to inform the budget. KM- we had 40 who put Stanwix as first choice on list but this may change for final numbers. CB- once we know final numbers, need AE to update 3 year forecast budget. KM- AE is coming into school 18.04.24.	
4	Deputy Head Applicants	KM- we have sent out 6 application packs for DH vacancy. A couple of people have come to look round school but not received any hard copies of applications- closing date on Friday 19.04.24. Next week is shortlisting and week after we interview. JB- majority of applications are submitted in last 2 days before closing date. CB- how many applications did we receive last time the post was advertised? KM- 7- similar interest.	
5	Future Meetings	Possibly w/b 6th May for committee meeting when Deputy Head has been appointed. Meeting closed 20:12pm.	

Minutes approved by

Elizabeth Mallinson

Chair of Governors

Elizabeth Mallinson