

Stanwix School – Full Trustee Meeting
26th September 2023 – 5.30pm

Present: Kuldip McMullan, Catherine Briggs, Elizabeth Mallinson (Chair), Tom Little, Michael Johnson, Jen Barry
 Also present: Ian Murphy (Deputy Head), Megan Stokoe (Clerk), Ellie Graham (Guest)

	Item		Action												
1	Welcome / Apologies	Apologies were received from KR & KH													
2	Declarations of Interest Governors to declare particular interests, financial or otherwise, in any of the agenda items discussed at the meeting (and update register if needed)	None Governors completed new Declaration of Interest forms.	EG to collate and publish information.												
3	Governor Elections a. Election of Chairman b. Election of Vice Chair	A. Chairman- LM B. Vice Chair- LC FSP committee chair- CB TAC committee chair- TL & JB It was agreed for T&A to be joined with communication and engagement, which will be TAC. Lee was given the role of health & safety lead Governor. Committee members are as follows: <table><tr><th>FSP</th><th>TAC</th></tr><tr><td>Catherine</td><td>Jen</td></tr><tr><td>Michael</td><td>Tom</td></tr><tr><td>Jen</td><td>Karen</td></tr><tr><td>Liz</td><td>Lee</td></tr><tr><td>Kuldip</td><td>Kuldip</td></tr></table>	FSP	TAC	Catherine	Jen	Michael	Tom	Jen	Karen	Liz	Lee	Kuldip	Kuldip	
FSP	TAC														
Catherine	Jen														
Michael	Tom														
Jen	Karen														
Liz	Lee														
Kuldip	Kuldip														
4	Minutes of Full Governors meeting a. Confirm whether minutes are a true and accurate record of previous meetings, including committee meetings where appropriate	A. The minutes were agreed as a true record proposed by CB. Seconded by TL. B. No matters arising.													

	b. Address matters arising from the minutes Report on any action taken by the chair or vice-chair on behalf of the board since the last meeting		
5	Policy Review a. Policy tracker update Approve any new or revised policies	A. EM to come into school to start reviewing updated policies. MS or EG to upload policies as required onto Governor Hub. EM will then sign off the policies.	
6	Head Teacher's Report Headteacher to present report and governors to respond with prepared questions.	HT report handed round to governors. JB enquiring about this years SATs results, as they are lower than previous years. IM - has been analysing the data and agrees this is a concern. KS1 data - IM thinks this is down to impact of Covid and children being absent from school as a result. National data is low across the board, not just Stanwix. MJ- why was this not picked up sooner that these children were working at a lower level? IM - It is only so often that children are measured/assessed. The situation is being monitored. KM – Last year's year 2 (current year 3) had a disrupted year due to staff absence. IM- FFT (Fisher Family Trust) is a programme that we have started to use that looks at creating estimates for children and focusing on where each individual child should be. Children are grouped with others at similar levels. IM working closely with year 3 to work on data. KM- decided on focusing on delivering a broader curriculum. IM- Jacqui Reed is leading writing curriculum well. IM- very big struggle for year 6 teachers to get children to where they need to be for secondary school when they arrive in year 6 with low results. Large amount of focus in year 4 ends up being on times tables, leaving lots of work on other curriculum areas to be completed in year 5 & 6. EM- actioned at the meeting that all assessment data comes to the governing body to look at. Covid meant that staff could not get into classrooms to monitor children's progress- lost code of practice.	

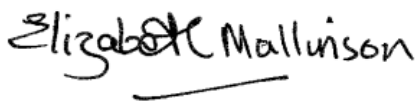
		IM- Met subject leaders at the start of term to re-establish their role and is going to monitor this. EM- actioned that this item be put on the agenda. Every four weeks, subjects will be monitored. EM- need to ensure that there is consistency across the subject leads in monitoring progress throughout the school. MJ- Is the low data results to do with the teaching? IM- It would be difficult for these low results to be down to teaching alone. JB- children suffered from teaching changes in 2W last year. We cannot just blame Covid for bad results. MJ- parents who send children to Stanwix want attainment. Governors discussed the effect attainment could have on pupil numbers. EM checked that this year was the only year with SATs results below average, to which KM replied yes. JB queried what we are doing to make sure that this problem does not move up the year groups throughout school, to which IM replied that we are monitoring children with FFT. EM- Thanked IM for in-depth discussion and actioned that there will be an update at every governors meeting on where we are with data and the progress of the children. Meeting formally closed at 20:12pm. Items that have not been discussed on this agenda will be carried over to the next full governors meeting.	
7	Governor Development Report on any training undertaken and training needs still to be addressed		
8	Pupil Premium a. Update on Pupil Premium b. Update on Service Children		

	Update on Armed Forces Children		
9	Attendance Update on attendance		
10	Feedback from Governor Meetings a. FSP committee b. T&A committee Comms & engagement committee	None held yet this year	
11	Safeguarding Update Update from KM		
12	Budget Discussion Update from KM / MS	First set of Management Accounts for the 2023/24 year not yet available.	
13	Feedback from Subject Meetings Update from governors' meetings	None held yet this year	
14	Future Meetings		

Minutes approved by

Elizabeth Mallinson

Chair of Governors

Elizabeth Mallinson